



PROPOSAL FOR LCSA NATIONAL SERVICE PROJECT
Completed application form must send to the National Secretary by 30 March.

Contact details

Proposed by: <i>(name Circle)</i>	
Duration of project: <i>(no more than 2 years)</i>	

Proposed project

Name of project	
Street + no. / town	
Postal code / country	
Contact Person	
Telephone number	
E-mail <i>(if available)</i>	
Website <i>(if available)</i>	

Contact details of the proposing Circle for the duration of the project

Contact person	
Telephone number	
E-mail <i>(if available)</i>	

Contact details of assisting organisation *(i.e. Red Cross / Unicef / Other service club / other, if applicable)*

Name organisation	
Street + no. / town	
Postal code / country	
Contact person	
Telephone number	
E-mail <i>(if available)</i>	
Website <i>(if available)</i>	

The project

Describe the project in no more than 10 lines *(Please include additional information e.g. brochure, CD or website)*

Describe benefit of the project to the community /people

Describe involvement by proposing Circle up till now

Describe involvement of organisations other than LC (i.e. Red Cross, Unicef, other Service clubs)

Proof of quality assurance

Letter of recommendation included?	<input type="radio"/> Yes	<input type="radio"/> No	(tick box)
Year report included?	<input type="radio"/> Yes	<input type="radio"/> No	(tick box)
Financial year report included?	<input type="radio"/> Yes	<input type="radio"/> No	(tick box)
Other proof of the project being bona fide included?	<input type="radio"/> Yes	<input type="radio"/> No	(tick box)

Finance

Amount needed	R
Amount raised by proposing Circle up till now (if applicable)	R
Amount raised by others than LC up till now (if applicable)	R

Other involvement

Time needed to complete the project	
Staff or specialists needed	<input type="radio"/> Yes <input type="radio"/> No <i>(tick box)</i>
If yes, who or what specialism is needed?	
Goods needed	<input type="radio"/> Yes <input type="radio"/> No <i>(tick box)</i>
If yes, describe what is needed	

Signatures

To be signed by the Chairman and Immediate past Chairman of proposing Circle.

Date _____

Chairman (name) _____

Signature

Immediate past Chairman (name) _____

Signature